



St Gregory's Catholic Primary School

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Headteacher: Mrs M Roney

Monday 14th September 2020

Dear Parents/Carers,

School leaders and governors review our COVID risk assessment each week. Please find the reviewed risk assessment on the school website. Home page, About Us section, School Re-Opening September 2020 section. You will also find other useful COVID-19 related information on this section of the website.

I would like to take this time to remind you of the following procedures:

- 1) The one way system once entering the school site – thank you for sticking to the one way system on the school site. I know that for some classes this is putting extra time onto your journey but it is very important that we continue with this system.
- 2) Reducing the amount of adults on site at any one time – in order to keep the amount of adults on site to a minimum there are staggered start and finish times.

Start of Day

8:40am – Reception Class, Year 1 and Year 2

8:50am – Year 3 and Year 4

9:00am – Nursery, Year 5 and Year 6

End of Day

3:10pm Reception Class, Year 1 and Year 2

3:20pm – Year 3 and Year 4

3:30pm – Nursery, Year 5 and Year 6

If you have more than one child in school, you can collect all children at the same time so that you do not have wait around the school site for your other child(ren). If you do not have siblings in school, your child's class teacher will dismiss the children at the above times.

Staff will be opening the doors at the above times, please do not come too early so that you are waiting around for your child's door to open.

If you have a family member collecting your children, please inform them of the correct time to collect so that they are not waiting around on the school site.

- 3) Reducing the amount of adults on site at any one time – in order to keep the amount of adults on site to a minimum there is also only **one** adult allowed on site to collect each child/children.



4) In line with the letter we sent out on Friday from Public Health Liverpool advising parents to wear face coverings over your mouth and nose when you pick up or drop off your children at the school gate, as of Monday 14th September, staff will be wearing face masks at the start and end of day collection times. This is because of the contact with adults dropping off and collecting children. Staff will remove the face masks when all children have arrived and they will not be worn throughout the day whilst teaching the children.

Thank you for your continued support during these unprecedented times, all procedures that we have put in place are to keep your children, families and staff safe.

Stay safe,

Mrs M Roney

Headteacher

