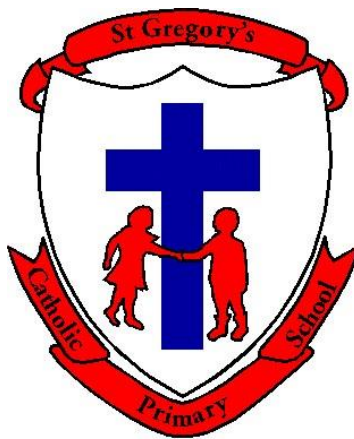


St Gregory's Catholic Primary School

Re-Opening September 2020



Living, Loving and Learning with Jesus

'An Outstanding School for Catholic Education.'

Current guidance

The Government guidance released on 2nd July 2020 provided us with a context for their decision to request that schools open to all children from September and issued guidance for schools to adhere to and manage when opening. The guidance issued can be found in full on GOV.UK

At St Gregory's Catholic Primary School we have been working hard on our plans for a full reopening ensuring that we:

- fulfil the expectations required of us;
- ensure that the safety of everyone is paramount in all our decisions and actions;
- continue to provide a high quality, well balanced curriculum to best support our pupils in their education.

Keeping children and staff safe

All schools must comply with health and safety law which requires them to assess risks and put in place proportionate control measures. Essential measures include:

- a requirement that people who are ill stay at home;
- robust hand and respiratory hygiene;
- enhanced cleaning arrangements;
- active engagement with NHS Test and Trace;
- formal consideration of how to reduce contacts and maximise distancing between those in school, wherever possible, and minimise potential for contamination so far as is reasonably practicable.

All schools have been provided with a set of actions to 'prevent' and 'respond to infection' which are summarised below:

Prevention:

- ® minimise contact with individuals who are unwell
- ® clean hands thoroughly and more often than usual
- ® ensure good respiratory hygiene - 'catch it, bin it, kill it'
- ® enhanced cleaning
- ® minimise contact between individuals and maintain social distancing wherever possible
- ® where necessary, wear appropriate personal protective equipment (PPE)

Response to any infection:

- ® engage with the NHS Test and Trace process
- ® manage confirmed cases of coronavirus (COVID-19) amongst the school community
- ® contain any outbreak by following local health protection team advice

Class 'bubbles'

Each class will be a 'bubble' they will remain consistent and separate from other 'bubbles'.

For the majority of their time in school the children will be in their own class bubble with their own teacher and support staff, at playtimes and lunchtimes they will be continue to be in their bubbles.

This will 'make it quicker and easier in the event of a positive case to identify those who may need to self-isolate, and keep that number as small as possible'.

Attendance

All children will be welcomed back to St Gregory's Catholic Primary School from Thursday 3rd September, Nursery Children from Monday 7th September and attendance is mandatory. Please see the updated attendance policy on the school website for further information on this.

We support the government here which notes:

- *parents' duty to secure that their child attends regularly at school where the child is a registered pupil at school and they are of compulsory school age;*
- *schools' responsibilities to record attendance and follow up absence;*
- *the availability to issue sanctions, including fixed penalty notices in line with local authorities' codes of conduct.*

Shielding children

Shielding advice for all adults and children paused on 1st August. Where a pupil is unable to attend school because they are complying with clinical and/or public health advice, please contact a member of the SLT team and we will work with you to support your child the best possible way we can.

Before Your Child Leaves Home in the Morning

Please check for any of the following symptoms

- a high temperature;
- a new, continuous cough;
- a loss of, or change to the sense of smell or taste. If any of these symptoms are evident do not send them to school, contact your child's class teacher on Class Dojo or telephone the school office on 0151 498 4313

Government advice must be followed, it can be [found on GOV.UK](#)



Travel to and from school

In accordance with our current risk assessment, we encourage parents, staff and pupils to walk, use a scooter or cycle to school if at all possible. Children and families should ensure they are following social distancing guidelines whilst travelling to and from school.

Face coverings are required at all times on public transport (including for children, over the age of 11).

Morning Drop Offs

First day back – Thursday 3rd September

Children in Years R-6 will be given an allocated time between 8:30 and 9:00 to arrive on Thursday 3rd September. They will enter school via their classroom door, when they come into school there will be hand sanitiser for children to sanitise their hands.

To ease congestion, we will have staggered start and finish times. It is important that we do not have parents congregating on the school site and that we limit the number of interactions across bubbles. You can enter the school site at both entrances, however, once you are on the school site there will be a one way system in place. Staff will be around the school to show you are way, there will also be signs and marked with arrows. It is very important that we stick to the one way system to allow for effective social distancing to take place.

There will be 1 parent/adult to drop off and collect to help minimise the number of adults on site.

Morning - Drop Off Times

Start of day			
8:40 am	Year 1	Year 2	Reception
8:50 am	Year 3	Year 4	
9:00 am	Year 5	Year 6	

End of the day – Collection

End of day			
3:10 pm	Year 1	Year 2	Reception
3:20 pm	Year 3	Year 4	
3:30 pm	Year 5	Year 6	

Nursery Morning Session 9:00am – 11:45am

Nursery Afternoon Session 12:30pm – 15:30pm

If you have siblings in different classes, please drop your children off at the time of your youngest child. This will be the same for collection at the end of the day. Please can parents ensure they are on time to ensure a swift collection.

****Please note we will review the collection arrangements regularly in September to ensure they are working effectively and we are happy with the safety precautions in place. Please be aware we will make amendments to timings if we feel it is necessary.**

3 Year Old Nursery

Nursery children have been allocated a settling in sessions to allow a gradual intake of children so that they can familiarise themselves with their new environment and the Nursery team can get to know the child in a small group.

On arrival at school, children in **2 Year Old and 3 Year Old** Nursery will have to enter the building on their own, saying goodbye to their parent at the external door to the Nursery where they will be greeted by the Nursery team. Please remember we have limited the number of adults accompanying a child to school or collecting them at home time to **one** per child.



Arrangements in school

Children in EYFS will be following a free flow, play-based curriculum. Whole class teaching sessions will be no longer than 15 minutes and all classrooms will be well ventilated. It will not be possible, nor is it required, to enforce social distancing measures with children in EYFS. This means that children will come into contact with all the children in their class. Children will wash their hands often and surfaces and equipment will be regularly sanitised.

Learning resources

For individual and very frequently used equipment, such as pencils and pens, staff and pupils will have their own items that are not shared. Classroom based resources, such as books and games, can be used and shared within the class bubble; these will be cleaned regularly, along with all frequently touched surfaces. In KS1 and KS2, resources that are shared between classes or bubbles, such as sports, art and science equipment will be cleaned frequently and meticulously and always between bubbles, or rotated to allow them to be left unused and out of reach for a period of 48 hours (72 hours for plastics) between use by different bubbles.

Assemblies

There will be no traditional whole school or key stage assemblies during the first part of the autumn term and these will be replaced by a Virtual Celebration Assembly, which will be watched by children in their classrooms.

We are keeping an open mind about Feast days and Christmas productions but all should be aware that, even at this early stage, full-scale productions look unlikely in the autumn term.



Reading Books

Reading books can still be brought home, however on their return to school, they will be placed in a box and left for 72 hours before returning to the shelves. If your child has a reading book at home, please return it on the first day back in September.

Enhanced cleaning regimes

Since lockdown and opening for keyworker children, our school has had enhanced cleaning systems in place. We have adjusted our cleaning rotas with our site team to ensure that more regular cleaning goes on during the school day – with particular attention paid to those surfaces that are frequently touched like door handles. School staff not normally involved in these duties like teachers and support staff have also been helpful in keeping their own classrooms clean and extra materials have been provided for this purpose. We anticipate these arrangements will stay in place until further notice.

Coats and bags

Classes (Bubbles) will not be sharing cloakroom facilities. Nursery, Reception, Year 2, Year 3, Year 4 and Year 5 will use their cloak rooms as normal. Children in Year 1 and Year 6 will hang their coats and bags on a hanging rail in their classroom which will then be wheeled outside the classroom until they are needed. This is to minimise contact between 'Bubbles'.

No bags other than book bags and a carrier bag with a packed lunch in are allowed in school at this time.

The importance of fresh air

Windows and doors will be left open as much as possible to aid ventilation. Teachers will plan many outdoor learning activities and therefore it is essential that the children bring a coat with them each day.

After School Clubs & Breakfast Club

There will be **no** after school clubs taking place during the Autumn Term.

Breakfast club will begin again on Thursday 3rd September for children in Reception to Year 6 **of working parents only.**

Children in 3 Year Old Nursery of working parents will be able to attend Breakfast Club from Monday 7th September.

Breakfast Club will take place in your child's individual class so that 'Bubbles' are not mixing. You will need to take your child to their classroom, doors will open at 8am. Please do not arrive on the school site before 8am to minimise contact between adults.



School office

School offices will remain closed to personal visitors. Parents should do all they can to ensure that children have all that they need for the day (e.g. packed lunches) at the start of the day and if there is an instance where their child needs to be collected at a different time, they should telephone the school to make arrangements. Senior staff will then arrange to meet parents with their child in the open air.

All other communication should be done by telephone or Class Dojo as much as possible.

Communication

Communication with parents is really important to us. Due to the current restrictions, we would request that meetings with members of staff are by prior arrangement only so that social distancing and safety precautions can be put in place. Please do this by emailing gregory-ao@st-gregorys.liverpool.sch.uk or telephoning the office 0151 498 4313 who will support you in making these arrangements.

Please keep face to face conversations to a minimum at the classroom door, this will also support our staggered start and finish times which is in place to limit the amount of people on the school site at any one time.

Behaviour

Our St Gregory's values and ethos remain unchanged, and children are expected to uphold them.

In addition to our St Gregory's school rules of **Ready, Respectful, Safe**, children must be aware of the new requirements in the addendum namely that they must:



- Stay at least 1+ metres apart from each other wherever possible (with a common sense approach taken to EYFS and younger pupils);
- Use their own specific equipment (including resources) and not share any of these;
- Not share any food, drinks, cups or water bottles;
- Work, eat and play in our designated group and minimise contact with children from other groups (including in the playground, anywhere on the school site and on their way to and from school)
- Move around school as instructed by their teacher/adult and avoiding other people
- Never cough, sneeze or spit towards another person; catch all coughs and sneezes in a tissue and throw it away (catch it, bin it, kill it), then wash their hands
- Wash hands frequently (including whenever we are asked to), with soap and water for 20 seconds (e.g. by singing Happy Birthday twice) or with hand sanitiser if soap and water are not available.

We will learn and play together and we will do it safely. We will keep ourselves safe and help others to stay safe too. Follow the rules below and follow our School Values and you will help make St Gregory's Catholic Primary School a safe and fun place to be.

If you forget, we will remind you. If you still can't follow the rules we will need to give you time to think about them, on your own, at playtime or lunch time. If you still need support to follow the rules we will work with your Parents/Carers to find a way to keep everybody safe and happy including you.

School lunches.

We intend to have a full school offer for hot lunches again from the 3rd September.

Year 3 parents should be aware that universal free school dinners do not apply in KS2 and that payment for school meals will be required.



If parents are unsure about whether they are entitled to free school meals and need to pay or not, they should contact the school office. We are aware that many families' situations have changed due to the COVID-19 pandemic and you could now be entitled to free school meals, please contact the school office and we will support you with this.

Lunches will be staggered and we will be using the classroom, school hall and the Mod-Pod to serve lunch. There are arrangements in place to ensure that during lunch time, separation between 'bubbles' is maintained. Each class will be allocated one member of lunch time staff to stay with them throughout lunch time. Children will always have the chance to wash their hands before eating.



Packed lunches

Children who normally have packed lunch will be able to do so from September. Lunch must be brought into school in a carrier bag (with your child's name on) that will be thrown away at the end of lunch. We will monitor what your child has eaten and inform you if they are not eating their lunch. No drinks are to be brought in with their lunch, we will provide children with a drink of water at lunch time.

Availability of water on site

All pupils should have their own water bottle that is untouched by other children or staff. Water is available in school to refill children's own water bottles. These need to be brought into school each day and taken home each day to be thoroughly cleaned.



School uniform

It is an expectation that all children will wear the approved school uniform. We expect our children to take great pride in their school and this is reflected in the way they dress.

Please remember, children should wear school shoes (which can be polished) not trainers. On days when children will be taking part in PE lessons they should come to school wearing their PE kit and will remain in their kit throughout the day. We will send you the updated PE timetable at the start of the new term. (St Gregory's PE kit is a red polo shirt, royal blue shorts and trainers.) Children should bring an outdoor coat as usual.



Knitted Jumper
Embroidered – With School badge
V-neck. Courtelle



Polo Shirt
Embroidered – With School badge



Knitted Slipover
Embroidered – With School badge



Knitted Cardigan
Embroidered – With School badge

PE Kits



Polo Shirt
Embroidered – For P.E. & Sports



Sports Shorts
Plain – For P.E. & Sports



Jogpants
Plain – For P.E. & Sports



Trainers

Uniform Supplier

Stitch Design is our uniform supplier. Uniform can also be viewed and ordered online <https://www.stitchdesign.co.uk>

Curriculum for reconnection

Whilst we are confident that many children will quickly 'bounce back' after the lockdown we are aware that there will be some children returning who have experienced bereavements amongst friends or family or who have experienced anxiety or stress during this time.



In September we have planned to begin our updated PSHE curriculum and we have now reconfigured this for autumn 2020 so that work in all year groups centres on health and wellbeing.

Assessment

Our teachers will make adaptations establishing 'what has to be learned' rather than sticking rigidly to our usual long term plans. Class teachers will use their own expertise to establish starting points for each class in the autumn term and will likely have to take 'a step back' in order to help children then move forward with confidence but each child and class will be different. In schools, this way of assessing what should be taught next is known as 'formative assessment', that is the judgements teachers make on a day-to-day basis during class work which allow them to assess attainment and progress. To strengthen routines, relationships and resilience it is important that, in a measured supportive way, teachers and children get back to established ways of working rather than spending too long on a formal testing regime, especially when children's confidence will be low.

Broad and balanced curriculum

Although there are some restrictions in place (e.g. singing in large groups) we fully intend to continue with our normal ambitious and broad curriculum in all subjects from the start of the autumn term. We will make use of existing flexibilities to begin at appropriate starting points for all our children and this may mean that not all subjects are taught every term.

Pupils with additional needs

We are aware that for some children with additional needs, returning to school after lockdown may cause additional anxiety or stress. Children with additional needs will be supported by the school inclusion team to ensure a smooth transition when they return to school.

Staff will continue to be responsive to the needs of individual pupils and additional support will be provided where necessary. Small group or 1:1 support may take a different form in the autumn term so that adults and children remain safe, for example, sitting side by side, staff and pupils working at a greater distance from each other, and working in different parts of the school building. Staff who are in close contact with individual children may wear PPE.

